

**FORM  
LB-20**

**RESOURCES**  
**General Fund Resources**  
(Fund)

**Raleigh Water District**  
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year <u>2020-2021</u>			
	Actual		Adopted Budget This Year <u>19-20</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>17-18</u>	First Preceding Year <u>18-19</u>						
				Beginning Fund Balance:				
1	276,241	232,711	225,000	1. Available cash on hand* (cash basis) or	210,000	210,000	210,000	1
2				2. Net working capital (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	5,854	6,504	3,000	4. Interest	4,000	4,000	4,000	4
5				5. <b>OTHER RESOURCES</b>				5
6	759,192	755,873	801,000	6. WATER REVENUE	775,000	775,000	775,000	6
7	542	4,397	1,000	7. SERVICE INSTALLATION	1,000	1,000	1,000	7
8				8				8
9	130,093	134,768	133,000	9. CELLULAR ANTENNA LEASE	138,000	138,000	138,000	9
10	4,008	4,059	3,000	10. LATE PAYMENT & TURN ON FEES	3,000	3,000	3,000	10
11	4,484	325	1,000	11. MISCELLANEOUS INCOME	1,000	1,000	1,000	11
12	1,250	1,315	1,200	12. ADMIN. FEES	1,200	1,200	1,200	12
13	2,698	2,800	2,900	13. PROPERTY TAX REIMBURSEMENTS	3,100	3,100	3,100	13
14	2953	2762	4000	14 BEAVERTON FRANCHISE FEE	3000	3000	3000	14
15			4800	15 CIVIC PAY FEES	1200	1200	1200	15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	1,187,315	1,145,514	1,179,900	29. Total resources, except taxes to be levied	1,140,500	1,140,500	1,140,500	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	1,187,315	1,145,514	1,179,900	32. <b>TOTAL RESOURCES</b>	1,140,500	1,140,500	1,140,500	32

\*Includes Unappropriated Balance Budgeted Last Year

## DETAILED EXPENDITURES

**FORM  
LB-31**

**GENERAL FUND PERSONAL SERVICES**  
(Name of Organizational Unit - Fund)

**RALEIGH WATER DISTRICT**  
(Name of Municipal Corporation)

#	Historical Data			EXPENDITURE DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year 2020-2021			#
	Actual		Adopted Budget				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 17-18	First Preceding Year 18-19	This Year 19-20							
1				1. PERSONAL SERVICES						1
2	103,400	105,698	107,800	2. SUPERINTENDENTS SALARY			110,800	110,800	110,800	2
3	22,386	19,799	26,000	3. PART-TIME LABOR			26,000	26,000	26,000	3
4	7,925	8,150	8,300	4. PENSION PLAN			8,500	8,500	8,500	4
5	10,469	13,710	12,600	5. SOC. SEC./UNEMPLOYMENT/TRI-MET			12,900	12,900	12,900	5
6	32,541	31,194	34,700	6. MEDICAL INSURANCE			33,000	33,000	33,000	6
7	3,432	3,490	4,000	7. WORKERS COMP / INDUSTRIAL ACCIDENT INSURANCE			3,700	3,700	3,700	7
8				8 MANAGERS BONUS						8
9				9						9
10				10						10
11				11						11
12				12						12
13				13						13
14				14						14
15				15						15
16				16						16
17				17						17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29						29
30				30						30
31	180,153	182,041	193,400	31 <b>TOTAL EXPENDITURES</b>			194,900	194,900	194,900	31
32				32 UNAPPROPRIATED ENDING FUND BALANCE						32
33	180,153	182,041	193,400	33 <b>TOTAL</b>			194,900	194,900	194,900	33

\*Include schedule of pay ranges

**DETAILED EXPENDITURES**

**FORM  
LB-31**

**GENERAL FUND MATERIALS & SUPPLIES**  
(Name of Organizational Unit - Fund)

**RALEIGH WATER DISTRICT**  
(Name of Municipal Corporation)

	Historical Data			EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year 19-20				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 17-18	First Preceding Year 18-19								
1				1. MATERIALS & SUPPLIES						1
2	338,481	332,590	418,000	2. WATER PURCHASES			389,000	389,000	389,000	2
3	13,197	7,644	25,000	3. REPAIRS & MAINTENANCE			25,000	25,000	25,000	3
4	5,981	5,421	7,000	4. VEHICLE MAINTENANCE & FUEL			7,000	7,000	7,000	4
5	26,147	26,512	28,000	5. ACCOUNTING			28,000	28,000	28,000	5
6	684	228	2,500	6. LEGAL			2,000	2,000	2,000	6
7	5,610	5,610	6,400	7. AUDITING			6,400	6,400	6,400	7
8	12,331	12,280	12,900	8. INSURANCE-GENERAL			15,000	15,000	15,000	8
9	2,131	910	1,500	9. ELECTIONS/BUDGET/RATE EXPENSES			1,500	1,500	1,500	9
10	1,649	895	1,500	10. OFFICE SUPPLIES			1,700	1,700	1,700	10
11	5,128	6,546	6,000	11. POSTAGE			6,000	6,000	6,000	11
12	515	301	1,000	12. MISCELLANEOUS EXPENSES			1,000	1,000	1,000	12
13	3,809	3,947	3,800	13. TELEPHONE & INTERNET			4,100	4,100	4,100	13
14	5,931	6,204	6,700	14. GARBAGE/ELECTRICITY/SEWER			6,700	6,700	6,700	14
15	1,935	2,160	2,200	15. WATER TESTING			2,200	2,200	2,200	15
16	2,050	1,700	2,500	16. BOARD COMPENSATION			2,500	2,500	2,500	16
17	4,454	4,458	5,000	17. DUES			6,000	6,000	6,000	17
18	335	0	1,500	18. TRAINING & CERTIFICATION			1,500	1,500	1,500	18
19	2,604	6,054	9,000	19. OUTSIDE SERVICES			9,000	9,000	9,000	19
20	1,777	2,334	4,300	20. BANK FEES			3,000	3,000	3,000	20
21	1,822	1,401	2,500	21. PUBLIC NOTICES			2,500	2,500	2,500	21
22	0	87	4,000	22. WASCO 60" LINE MAINTENANCE			4,000	4,000	4,000	22
23	2,914	3,017	3,100	23. PROPERTY TAXES			3,400	3,400	3,400	23
24	5,254	4,741	6,000	24. GENERAL ENGINEERING			6,000	6,000	6,000	24
25	3415	3628	4,000	25. BEAV. FRANCHISE FEE			4,000	4,000	4,000	25
26		12	4,800	26 CIVIC PAY FEES			4,000	4,000	4,000	26
27				27						27
28				28						28
29				29						29
30				30						30
31	448,154	438,680	569,200	31 <b>TOTAL EXPENDITURES</b>			541,500	541,500	541,500	31
32				32 UNAPPROPRIATED ENDING FUND BALANCE						32
33	448,154	438,680	569,200	33 <b>TOTAL</b>			541,500	541,500	541,500	33

\*Include schedule of pay ranges

**DETAILED EXPENDITURES**

FORM  
LB-31

**GENERAL FUND CAPITAL OUTLAY**  
(Name of Organizational Unit - Fund)

**RALEIGH WATER DISTRICT**  
(Name of Municipal Corporation)

	Historical Data			EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year 19-20				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 17-18	First Preceding Year 18-19								
1				1. CAPITAL OUTLAY						1
2	0		2,000	2. SERVICE INSTALLATION			2,000	2,000	2,000	2
3	1,835	1,441	5,000	3. SYSTEM CONSTRUCTION			20,000	20,000	20,000	3
4	2,900		5,000	4. EQUIPMENT, TOOLS, OTHER			5,000	5,000	5,000	4
5	12,244	9,940	24,000	5. METER REPLACEMENTS			24,000	24,000	24,000	5
6	9318	9318		6 UTILITY TRUCK						6
7				7						7
8				8						8
9				9						9
10				10						10
11	26,297	20,699	36,000	11. TOTAL CAPITAL OUTLAY			51,000	51,000	51,000	11
12				12						12
13				13						13
14				14						14
15				15						15
16				16						16
17	0	0	31,300	17. GENERAL OPERATING CONTINGENCY			25,000	25,000	25,000	17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23	300,000	350,000	250,000	23. TRANSFER TO CIRF			200,000	200,000	200,000	23
24	26,297	20,699	67,300	24 TOTAL CAPITAL OUTLAY & OPERATING CONTINGENCY			76,000	76,000	76,000	24
25	180,153	182,041	193,400	25 TOTAL GF PERSONAL SERVICES			194,900	194,900	194,900	25
26	448,154	438,680	569,200	26 TOTAL GF MATERIALS & SUPPLIES			541,500	541,500	541,500	26
27				27						27
28				28						28
29				29						29
30				30						30
31	954,604	991,420	1,079,900	31 TOTAL EXPENDITURES			1,012,400	1,012,400	1,012,400	31
32	232,711	154,094	100,000	32 UNAPPROPRIATED ENDING FUND BALANCE			128,100	128,100	128,100	32
33	1,187,315	1,145,514	1,179,900	33 TOTAL			1,140,500	1,140,500	1,140,500	33

\*Include schedule of pay ranges

**FORM  
LB-20**

**RESOURCES  
SYSTEM DEVELOPMENT FUND  
(Fund)**

**RALEIGH WATER DISTRICT**  
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year <u>2020-2021</u>			
	Actual		Adopted Budget This Year <u>19-20</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year <u>17-18</u>	First Preceding Year <u>18-19</u>						
				Beginning Fund Balance:				
1	137,083	139,392	210,000	1. Available cash on hand* (cash basis) or	240,000	240,000	240,000	1
2				2. Net working capital (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	2,308	4,901	500	4. Interest	1,000	1,000	1,000	4
5				5. <b>OTHER RESOURCES</b>				5
6	0	65,458	9,800	6. SYSTEM DEVELOPMENT FEES	2,900	2,900	2,900	6
7	0	30,962	4,680	7. SYSTEM DEVELOPMENT REIMBURSEMENT	1,500	1,500	1,500	7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	139,391	240,713	224,980	29. Total resources, except taxes to be levied	245,400	245,400	245,400	29
30				30. Taxes estimated to be received				30
31				31. Taxes collected in year levied				31
32	139,391	240,713	224,980	32. <b>TOTAL RESOURCES</b>	245,400	245,000	245,400	32

\*Includes Unappropriated Balance Budgeted Last Year

**DETAILED EXPENDITURES**

**SYSTEM DEVELOPMENT FUND**  
(Name of Organizational Unit - Fund)

**RALEIGH WATER DISTRICT**  
(Name of Municipal Corporation)

	Historical Data			EXPENDITURE DESCRIPTION	Number of Employees	Range*	Budget for Next Year 2020-2021			
	Actual		Adopted Budget This Year 19-20				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 17-18	First Preceding Year 18-19								
1				1. SYSTEM DEVELOPMENT FUND						1
2				2						2
3	0	0	0	3. BANK FEES			0	0	0	3
4	0	0	130,000	4. TRANSFER TO CAPITAL IMPROVEMENT RESERVE FUND			100,000	100,000	100,000	4
5				5						5
6				6						6
7				7						7
8				8						8
9				9						9
10				10						10
11				11						11
12				12						12
13				13						13
14				14						14
15				15						15
16				16						16
17				17						17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29						29
30				30						30
31			130000	31 TOTAL EXPENDITURES			100000	100000	100,000	31
32	139,391	240,713	94,980	32 UNAPPROPRIATED ENDING FUND BALANCE			145,400	145,400	145,400	32
33	139,391	240,713	224,980	33 TOTAL			245,400	245,400	245,400	33

\*Include schedule of pay ranges

**FORM  
LB-11**

This fund is authorized and established by resolution / ordinance number  
01-1 on (date) April 19, 2001 for the following specified purpose:  
 To fund major Capital Improvements to existing infrastructure.

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.  
 Date can not be more than 10 years after establishment.  
 Review Year: 2021

**Capital Improvement Reserve Fund  
(Fund)**

RALEIGH WATER DISTRICT

(Name of Municipal Corporation)

Budget for Next Year 2020-2021

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year <u>2020-2021</u>				
Actual		Adopted Budget This Year <u>19-20</u>		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year <u>17-18</u>	First Preceding Year <u>18-19</u>							
			<b>RESOURCES</b>					
			Beginning Fund Balance:					
1	491,865	643,545	400,000	1. Cash on hand* (cash basis) or	215,000	215,000	215,000	1
2				2. Working Capital (accrual basis)				2
3				3. Previously levied taxes estimated to be received				3
4	9,695	8,610	1,000	4. Earnings from temporary investments	3,000	3,000	3,000	4
5				5. Transferred from other funds				5
6	300000	350000	250000	6. GENERAL FUND TRANSFER	200,000	200,000	200,000	6
7			130,000	7 SYSTEM DEVELOPMENT FUND TRANSFER	100,000	100,000	100,000	7
8	21605			8 REFUND STATE OF OREGON OLESON RD.				8
9	823,165	1,002,155	781,000	9. Total Resources, except taxes to be levied	518,000	518,000	518,000	9
10				10. Taxes estimated to be received				10
11				11. Taxes collected in year levied				11
12	823,165	1,002,155	781,000	<b>12. TOTAL RESOURCES</b>				12
			<b>REQUIREMENTS</b>					
1				1 WATER SYSTEM MASTER PLAN	80,000	80,000	80,000	1
2	135,258			2 RSVR. COATING				2
3	2,012	219		3 RSVR. COATING ENGINEERING				3
4				4 RISK & RESILIENCE / EMERGENCY RESPONSE PLAN	40,000	40,000	40,000	4
5				5 RATE STUDY	20,000	20,000	20,000	5
6				6				6
7				7				7
8	42,350	69,949	30,000	8 NICOL RD. / VERMONT ST. ENGINEERING	12,000	12,000	12,000	8
9		434571	500,000	9 NICOL RD. WATER LINE				9
10		600		10 VERMONT ST. WATER LINE CONSTRUCTION	165,000	165,000	165,000	10
11				11				11
12				12				12
13				13				13
14				14				14
15			100,000	15. CONTINGENCY	125,000	125,000	125,000	15
16	643,545	496,816	151,000	16. RESERVED FOR FUTURE EXPENDITURE	76,000	76,000	76,000	16
17	823,165	1,002,155	781,000	<b>17. TOTAL REQUIREMENTS</b>	518,000	518,000	518,000	17

\*Includes Unappropriated Balance budgeted last year