# Raleigh Water District Board Meeting

## MINUTES

SEPTEMBER 16, 2026 7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

| | |
|---|---|
| MEETING CALLED BY | Board of Commissioners |
| TYPE OF MEETING | Regular Monthly |
| FACILITATOR | |
| NOTE TAKER | Matt Steidler |
| TIMEKEEPER | N/A |
| ATTENDEES | R. Ems, N. Bhasker, R. Mickiewicz, P. Carney, M. Steidler, Keaton & John w/Amarok |

## Agenda topics

N/A MEETING CALLED TO ORDER CHAIRMAN

| | |
|---|---|
| DISCUSSION | Meeting called to order at 19:08 |
| | |
| | |
| CONCLUSIONS | |
| Remote meeting link https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=ma7fe36e96c330bec7d64c6d2dd159edd<br>Join by phone +1-415-655-0001 US Toll Meeting number (access code): 2554 488 2749 | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| | | |

N/A APPROVE MINUTES FOR THE 07/15/2026 MEETING CHAIRMAN

| | |
|---|---|
| DISCUSSION | Minutes were read, reviewed and approved. 3-0 |
| | |
| | |
| CONCLUSIONS | |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| | | |

N/A APPROVE PAYMENT OF BILLS AND SIGN CHECKS CHAIRMAN

| | |
|---|---|
| DISCUSSION | All bills were reviewed. All Checks were reviewed. Discussed the WASHCO NHMP payment. Coatings Unlimited payment was also explained. |
| | |
| CONCLUSIONS | All bills approved for payment. All checks approved for signature. 3-0 |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|

| | | |
|---|---|---|
| | | |

N/A ACCOUNTANTS REPORT CHAIRMAN

| | |
|---|---|
| **DISCUSSION** | Reviewed the Auditor's engagement letter. $8,650 fee. Approved 3-0 |
| | |
| | |
| **CONCLUSIONS** | 3 checks for signature. Bhasker to sign. |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| Board approved $100K transfer from GF to CIRF. | | |

N/A CIP UPDATE CHAIRMAN

| | |
|---|---|
| **DISCUSSION** | ERP Reviews – ERP available for review. Add Dustin and correct Russ's phone number. Review sampling frequencies. |
| WASHCO Sidewalk – All items have been completed. Project is finished. | |
| Tank Painting – Completed. Conditions will require annual inspection for evaluation. | |
| **CONCLUSIONS** | |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| | | |

N/A WATER MANAGERS ADVISORY BOARD

| | |
|---|---|
| **DISCUSSION** | Bull Run parameters are all within historical averages. Managers Group by-laws were reviewed. |
| A meeting was scheduled on 10/07/26 to discuss WASHCO Supply line operation with Raleigh, TVWD, City of Tualatin and City of Portland. | |
| | |
| **CONCLUSIONS** | |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| | | |
| | | |

N/A SECURITY PRESENTATION CHAIRMAN

| | |
|---|---|
| **DISCUSSION** | Amarok to present site security proposal. John & Keaton gave a brief overview of the company. Deterrent based system. 10' electrical |
| Fence with solar power. Fencing approx.. $3,100/month. Cameras $959/month, Intrusion alarm $192/month. $2,634/month after ini tial 3 year contract. | |
| | |
| **CONCLUSIONS** | Have Dustin review the Amarok presentation and get familiar with their proposal. Review with board when done. |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| | | |

N/A BOARD MEMBER POSITION CHAIRMAN

| | |
|---|---|
| DISCUSSION | Chandler is moving out of the district. Board to start search for a replacement. Ask Dan for resignation letter. |
| | |
| | |
| CONCLUSIONS | |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| | | |
| | | |

N/A SYSTEM STATUS CHAIRMAN

| | |
|---|---|
| DISCUSSION | Abandoned service disconnected on Scholls Ferry. |
| Discuss leak adjustment request for 8645 Homewood St. No backflow preventer on record. Board agreed that if a backflow preventer assembly test report | |
| Is provided, a credit will be approved. | |
| CONCLUSIONS | Reviewed the supposed CCR violation that was dismissed by OHD for late submittal. We submitted 07/03/26 and all OHD paperwork |
| Stated 07/11/26 as the deadline. 2027 will require submittal by 07/01/27. | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| | | |
| | | |

N/A AGING REPORT CHAIRMAN

| | |
|---|---|
| DISCUSSION | Due date 09/16/2026. Will forward report later this week. |
| | |
| | |
| CONCLUSIONS | |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| | | |

N/A CORRESPONDANCE CHAIRMAN

| | |
|---|---|
| DISCUSSION | N/A |
| | |
| | |
| CONCLUSIONS | |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|

| | | |
|---|---|---|
| | | |

N/A PUBLIC COMMENT CHAIRMAN

| | |
|---|---|
| DISCUSSION | N/A |
| | |
| | |
| CONCLUSIONS | |
| | |
| | |

| ACTION ITEMS | PERSON RESPONSIBLE | DEADLINE |
|---|---|---|
| | | |

**OTHER DISCUSSION:**

1.
2.

**Additional Items:**

1. Bank Statement:

| | LGIP | BANNER BANK | CASH RECAP BY FUND | TOTAL |
|---|---|---|---|---|
| General Account | $ | $ | | |
| General Account (SDF) | $0 | $ | GF - $ | |
| General Account (CIF) | $0 | $ | SDF – $ | |
| Public Funds Account (GF) | $0 | $ | CIRF – $ | |
| System Development Fund | $ | $ | | |
| Capital Improvement Fund | $ | $ | | |
| TOTAL | 1,451,906.62 | $184,518.78 | | **$1,636,425.40** |

1. Checks approved for payment: Banner -#13459 thru #13537.
2. Water loss for the month of August 2026: Water Purchased – 24562ccf, Water Sold – 21734ccf, YTD UAW – 6.83%.
3. Meeting Adjourned at **20:28** pm.
4. Next Meeting: 10/29/2026 at 7:00 pm