

Raleigh Water District Board Meeting

MINUTES

MARCH 20, 2024

7:00 PM

5010 SW SCHOLLS FERRY ROAD
PORTLAND, OR 97225

MEETING CALLED BY	Board of Commissioners
TYPE OF MEETING	Regular Monthly
FACILITATOR	
NOTE TAKER	Matt Steidler
TIMEKEEPER	N/A
ATTENDEES	Ownby, Visse, Ems, Mickiewicz, Bhasker, Carney, Steidler

Agenda topics

N/A

MEETING CALLED TO ORDER

CHAIRMAN

DISCUSSION	Meeting called to order at 19:01.		
WEBEX Meeting Link https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=m8d9013c8f7e900a835e06c467044a2b7			
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE MINUTES FOR THE 02/21/2024 MEETING

CHAIRMAN

DISCUSSION	Minutes for the 02/21/2024 meeting were read and reviewed. Minutes were approved.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

APPROVE PAYMENT OF BILLS AND SIGN CHECKS

CHAIRMAN

DISCUSSION	All bills and checks were reviewed. All bills were approved for payment. All checks were approved for signature.		
Discussed Consor billing for 90 th Ct.			
CONCLUSIONS	Motined & Seconded for approval.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

ACCOUNTANTS REPORT

CHAIRMAN

DISCUSSION	Current balances of all accounts were reviewed. Total of all funds \$1,385,816.79.		
	Interest earnings have been over \$5,000/month with the LGIP.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

SECURITY UPGRADES

CHAIRMAN

DISCUSSION	Doors on order. SDAO Grant procedure discussed. Verification of work completed to SDAO at end of the year..		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CIP UPDATE

CHAIRMAN

DISCUSSION	SW 90 th Ct. – Surveyor for contractor holding start of project. Hoping to get started within the next week or so.		
	Emergency Generator – Pre-con meeting scheduled. ATS to be delivered at the end of the month.		
	BH Hwy/Laurelwood Development – Requirements to start construction have been delivered. Construction could begin soon.		
CONCLUSIONS	RHES – New 4” domestic service and 8” Fire called for. Valve and existing service at Montclair may require moving.		
	Scholls Sidewalk & Laurelwood Sidewalk projects are on the back burner.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

WATER MANAGERS ADVISORY/WCSL UPDATE

DISCUSSION	Water Managers – Rates update, Bull Run Parameters in line with historical averages, Treatment Plant Updates.		
	Discussed water rates from COP. These rates will be the final rates for FY 24/25.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
	Follow up with the new rates to our Water Rate Analysis consultant for opinion.		

N/A

OFFICE SEPTIC TANK

CHAIRMAN

DISCUSSION	Issues with the Office Septic Tank. It backed up and flooded. It was pumped and we will see if it was just a saturation issue.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

AGING REPORT

CHAIRMAN

DISCUSSION	Reviewed. No significant items to address.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

CORRESPONDANCE

CHAIRMAN

DISCUSSION	N/A		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

N/A

PUBLIC COMMENT

CHAIRMAN

DISCUSSION	N/A		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

OTHER DISCUSSION:

- 1.
- 2.
- 3.

Additional Items:

1. Bank Statement:

	LGIP	BANNER BANK	CASH RECAP BY FUND	TOTAL
General Account	\$280538.39	\$45182.90		
General Account (CIF)	\$0	\$97.74	GF - \$335249.05	
General Account (SDF)	\$0	\$184.84	SDF - \$456991.17	
Public Funds Account (GF)	\$0	\$9527.76	CIRF - \$593576.57	
System Development Fund	\$451736.83	\$5069.50		
Capital Improvement Fund	\$557172.19	\$36306.64		
TOTAL	\$1289447.41	\$96369.38		\$1385816.79

2. Checks approved for payment: Banner -#12659 thru #12684.
3. Water loss for the month of March 2024: Water Purchased – 11539 ccf, Water Sold – 10566 ccf, YTD UAW – 5.61%.
4. Meeting Adjourned at 19:27 pm.
Next Meeting: 04/17/2024 at 7:00 pm