Raleigh Water District Board Meeting

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| Minutes | May 15, 2024 | 7:00 PM | 5010 SW Scholls Ferry Road  Portland, or 97225 |

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| **Meeting called by** | Board of Commissioners |
| **Type of meeting** | Regular Monthly |
| **Facilitator** |  |
| **Note taker** | Matt Steidler |
| **Timekeeper** | N/A |
| **Attendees** | Ems, Bhasker, Mickiewicz, Ownby, Visse, Carney, Steidler, C. Durant, F. Grewe |

Agenda topics

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| n/a | meeting called to order | chairman |

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| **Discussion** | Open Public Hearing on the FY 24-25 Rate Increase at 19:02. Reviewed rate increase rationale. Neighboring agency rates compared. | | |
| Motioned and seconded to approve 10% rate increase. C. Durant and F. Grewe from the public were in attendance. | | | |
| WEBEX Meeting Link <https://raleighwaterdistrict.my.webex.com/raleighwaterdistrict.my/j.php?MTID=m6cec9ac614e3f92af835e6bab13be09e> | | | |
| **Conclusions** | FY 24-25 Budget Committee Meeting to be held immediately following the Public Hearing. Budget Committee 19:15 – 19:42 | | |
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| **Action items** | | **Person responsible** | **Deadline** |
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| n/a | Approve minutes for the 04/17/2024 meeting | chairman |

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| **Discussion** | Minutes read, reviewed and approved. All in favor. | | |
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| **Conclusions** |  | | |
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| **Action items** | | **Person responsible** | **Deadline** |
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| n/a | approve payment of bills and sign checks | chairman |

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| **Discussion** | All bills and checks were reviewed. Bills approved for payment. Checks approved for signature. | | | | | |
| Motioned and seconded. All in favor of payment of bills and signing checks. | | | | | | |
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| **Conclusions** | Discussed R&W and R.A. Gray invoices. | | | | | |
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| **Action items** | | | **Person responsible** | | **Deadline** | |
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| n/a | | accountants report | | chairman | |

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| **Discussion** | Pat discussed cash balances. All funds are in order. Reviewed the scheduled $60,000 transfer from SDC Fund to the CIRF. | | |
| Board approved the $60,000 transfer from SDC Fund to CIRF. | | | |
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| **Conclusions** |  | | |
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| **Action items** | | **Person responsible** | **Deadline** |
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| n/a | CIP Update | chairman |

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| **Discussion** | SW 90th Ct. – Project complete. Awaiting WashCo approval. Once WashCo approves, Final Pay application will be submittes. | | |
| Emergency Generator – All buried conduit has been installed. | | | |
| RHES – Pre-Con meeting held. Awaiting start time estimated. | | | |
| **Conclusions** |  | | |
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| **Action items** | | **Person responsible** | **Deadline** |
| Budget Committee Member | | Board | May 14, 2024 |

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| n/a | water managers advisory Board |  | chairman |

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| **Discussion** | Water Managers – Bull Run water parameters are all within historical averages. Tour dates for Bull Run discussed. Poll to be sent out. | | |
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| **Conclusions** |  | | |
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| **Action items** | | **Person responsible** | **Deadline** |
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| n/a | Select mpac representatives | chairman |

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| **Discussion** | Representative – Miles Palacios, THP&R, Alternate – Jim Duggan, TVWD. | | | | | |
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| **Conclusions** | Board approved Palacios as the representative and Duggan as the alternate. | | | | | |
| Motioned and seconded. All in favor. | | | | | | |
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| **Action items** | | | **Person responsible** | | **Deadline** | |
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| n/a | | Potential Sewer Connection for district office | | chairman | |

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| **Discussion** | Clean Water Services would need to schedule a pre-design meeting to establish what the options would be. | | |
| Pre-design meeting should occur to determine options. Board approved moving ahead. | | | |
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| **Conclusions** |  | | |
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| **Action items** | | **Person responsible** | **Deadline** |
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| n/a | aging report | chairman |

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| **Discussion** | None to review as today is the payment due date. Aging to be prepared Friday of Monday and sent to Board for review. | | |
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| **Conclusions** |  | | |
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| n/a | correspondance | chairman |

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| **Discussion** | None. | | |
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| **Conclusions** |  | | |
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| **Action items** | | **Person responsible** | **Deadline** |
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| n/a | PUBLIC COMMENT | chairman |

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| **Discussion** | None. | | |
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| **Conclusions** |  | | |
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| **Action items** | | **Person responsible** | **Deadline** |
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**OTHER DISCUSSION:**

**Additional Items:**

1. Bank Statement:

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|  | LGIP | BANNER BANK | CASH RECAP BY FUND | TOTAL |
| General Account | $283443.87 | $47261.42 |  |  |
| General Account (CIF) | $0 | $97.74 | GF - $340320.10 |  |
| General Account (SDF) | $0 | $184.84 | SDF – $460735.98 |  |
| Public Funds Account (GF) | $0 | $9614.81 | CIRF – $598496.82 |  |
| System Development Fund | $455435.82 | $5115.32 |  |  |
| Capital Improvement Fund | $561767.14 | $36631.94 |  |  |
| TOTAL | $1300646.83 | $98906.07 |  | **$1399552.90** |

1. Checks approved for payment: Banner -#12706 thru #12734.
2. Water loss for the month of May 2024: Water Purchased – ccf, Water Sold – ccf, YTD UAW – %.
3. Meeting Adjourned at  **20.07** pm.

Next Meeting: 06/19/2024 at 7:00 pm