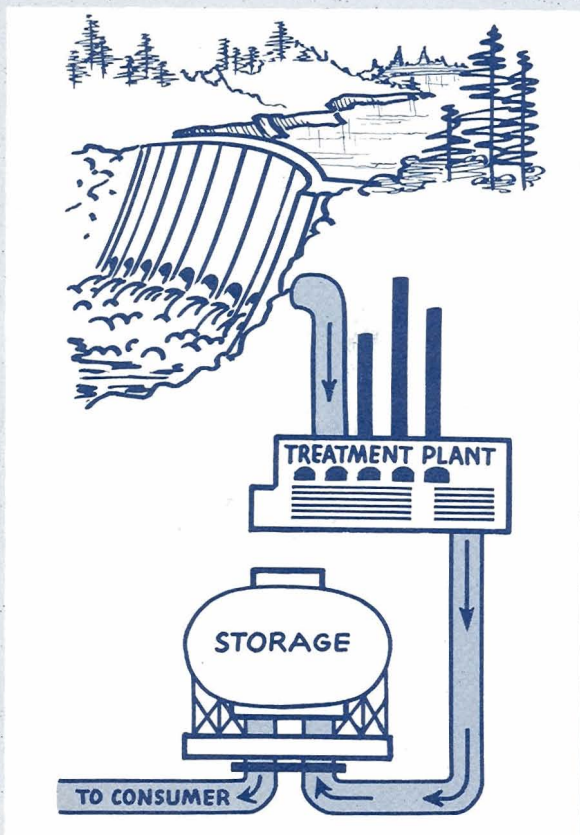


*Rules
and
Regulations*

**RALEIGH
WATER DISTRICT**



Water is:

A commodity like any other food or beverage.
It is the most beneficial to the human body.

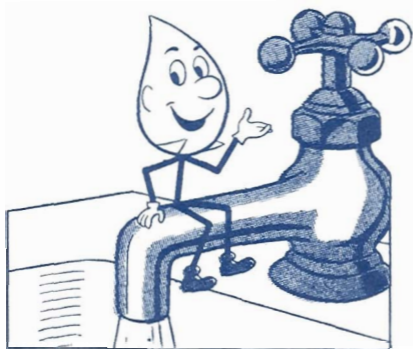
Water Like Other Commodities Must Be:

Obtained and Collected
Cleaned and Treated
Transported from Source
Distributed to Ultimate Consumer

This is done at a very reasonable cost to the Consumer.

What other commodity do you have available in your home 24 hours a day in any quantity you may wish?

WATER is still the GREATEST BARGAIN we have TODAY.



TO THE PUBLIC

The water supply system is the property of the people and is operated by the Water District, a municipal corporation, by and through a Board of Commissioners, the members of which are residents of the Water District elected by the voters and who serve without compensation of any kind. The annual election of Commissioners is by law held on the first Monday of December. All users are requested to comply with these Rules and Regulations, which are designed to permit the free flow of water to all with minimum cost.



THIS LEAKY FAUCET
CAN WASTE

1000
GALLONS
OF WATER
A DAY



WILLING WATER
SAYS, ALL
IT NEEDS

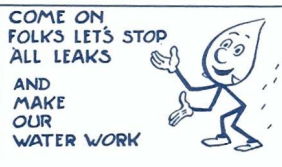
IS THIS
NEW WASHER



ALL YOU NEED IS
THIS WRENCH

AND

SCREWDRIVER
TO FIX THIS
LEAKY FAUCET



COME ON
FOLKS LET'S STOP
ALL LEAKS

AND
MAKE
OUR
WATER WORK

STOP WATER WASTE

Is Your Lawn Drinking ... Itself To Death?

Lawns, like people, cannot subsist on water alone. Over-sprinkling leaches the soil, washing away the nutrients on which plants feed. To gauge the amount of water supplied to your lawn place a coffee can in the area covered by the sprinkler. When there is one inch of water in the can it is time to move the sprinkler. More water will only cause damage.

SEC. I - DEFINITIONS

As used in these Rules and Regulations, the following terms shall have a meaning designated after each:

(A) District. The term "district" shall mean Raleigh Water District, a municipal corporation.

(B) User. The term "user" shall include any person, firm or corporation actually receiving water service from the district and shall also include the owners of legal title to premises to which water service is furnished.

(C) Service Connection. The term "service connection" shall include water meters, water meter boxes and the necessary pipes, valves, stops and fittings connected therewith through which water service shall be furnished by the district between its water main and the private service connection of the user.

SEC. II - JURISDICTION AND OPERATION

(A) Legal title to the entire system, including all mains, laterals, service connections, water meters, meter boxes, reservoirs, pumping stations, fire hydrants and all other property, is vested in the district and the district has and shall at all times have the exclusive jurisdiction, possession and control thereof.



(B) No person other than an employee of the district shall be permitted to install, move, change, tamper with or in any

other manner interfere with a service connection or water meter or operate any valve or fire hydrant or any other property of the district nor shall he connect or disconnect private service lines to the facilities of the district. Members of a regularly constituted fire department shall be permitted to use fire hydrants for the purpose of combating the fires and the testing of such hydrants.

SEC. III - ENTRY UPON PREMISES

By making application for water service or by using water service supplied by the district, every applicant does thereby give and grant to the district, its agents and employees the right to all reasonable times to enter upon the premises to which water is furnished for the purposes of inspection for compliance with these rules and regulations.

SEC. IV - APPLICATION FOR SERVICE

(A) Standard Service Connections. A service connection shall be made and water shall be supplied by the district only upon the making and filing with the district of a written application therefor on the district's printed form by the owner of legal title to the premises to be served or such owner's agent and upon the payment in advance of the prescribed charge therefor.



(B) Application for Other Service. Requests for other services such as main extensions, temporary service, stand-by service, installation of fire hydrants, relocation of facilities and other matters shall be made only by the district upon written application therefor and upon payment in advance by the applicant of the charge fixed by the district for such service.

SEC. V - SERVICE CONNECTIONS

(A) Location. A service connection shall be located only on a public road at least 10 feet from driveways and parking areas at such point as the district shall determine. A service connection shall be made only to premises which have a public road as one of its boundaries. Where the applicant's premises border or connect with two or more public roads, the district shall determine on which road the service connection is to be installed.

(B) Relocation of Service Connections: Standard service connections requested to be removed by the user will be relocated at the user's expense. The district shall change the location of service connections at the user's expense where the construction of a driveway, parking area or the growth of impediments to the meter have been permitted in violation of these regulations.

(C) Maintenance. The service connection, including the meters and meter boxes, will be kept in repair and maintained by the district at its expense. Each user is required to use reasonable care and diligence to protect the water meter and meter box from loss or damage by freezing, hot water, traffic hazards and other causes, in default of which, the user shall pay to the district the full amount of the resulting damage. The users shall not permit any impediments to the free access to such water meter to grow or to be placed around it.

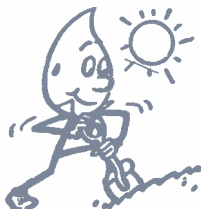
(D) Size. A standard service connection shall consist of a tap at the water main, a 5/8-inch by 3/4-inch water meter and fittings and connections determined by the district to be necessary. Service connections, including water meters, larger than standard will be permitted only upon special written application to the district which reserves the right to deny the same and to install such size service connection as in its opinion will be adequate for the reasonable needs of the applicant.

(E) Separate Connections for each User. Water service to more than one building of one ownership, either residential, commercial or otherwise, may be furnished through one service connection only if all of the buildings are occupied solely by and are under the exclusive jurisdiction and control of the user. Each separate building owned by a user shall be served through a separate connection if any part or the whole of such separate building is leased to another. No user shall furnish water to premises not occupied by him. Upon special application to the district, it may permit a user to furnish water temporarily through one service connection to premises not occupied by him, for which said user shall be required to pay a minimum water charge for each premises so served. Such permit may be revoked by the district at any time.

(F) Special Use Requirements. Water service to an apartment house, motel, trailer park, duplex or other multiple structure shall be furnished only through one service connection.

(G) Decision of District Final. Each case not clearly covered by these rules shall rest in the discretion of the Board of Commissioners, and its decision shall be final.

SEC. VI - PRIVATE SERVICE LINES



The user, at his sole cost, shall construct his private service line from the water meter location selected by the district to the premises to be served. Such private service line shall be of only new 3/4-inch or larger galvanized pipe or copper tubing in accordance with the plumbing code of the State of Oregon. All such private service lines must be constructed not less than 24" below the

level of the ground and shall have installed thereon a stop and waste for drainage. The district should be consulted before the installation of a private service connection and the approval of the location of such obtained.

SEC. VII - RATES AND CHARGES



(A) Rate Schedule. The district shall from time to time prescribe the schedule of rates and charges for water service, a copy of which shall at all times be on file in the office of the water district for the examination during business hours of members of the public. The district shall prescribe a minimum charge for water service, payable irrespective of the fact that a lesser amount of water may have been used during the billing period.

(B) Meter Readings. All water meters will be read by the district at regular intervals and bills for water service will be submitted monthly to both commercial and non-commercial

users. Bills rendered will be based upon the meter readings in multiples of 100 cubic feet.

(C) Opening and Closing Bills. Opening bills, closing bills and bills rendered for a period of time lesser or greater than normal will be pro-rated as follows:

If the actual use is greater than the monthly minimum, the charge will be based upon actual consumption.

If the actual use is less than the monthly minimum, residence of more than 15 days will be counted as a full month and 15 days will be counted as 1/2 month, also less than 15 days will be counted as 1/2 month.

(D) Payment of Bills and Delinquency. All bills for water service are due on the first day of the month following the month during which water service was rendered and if not paid by the 10th day of such month, such bills are delinquent. The district may turn off the water supply to the premises for which payment is delinquent and the water service shall not be restored until all past-due bills are paid, together with such other charges as may be determined by the Board as a penalty. This requirement shall not be avoided by a change in ownership of the title to premises or by a change of tenant. All bills for water service may be paid to the district either by mail or at the office of the district or at such pay stations as the district may from time to time designate.

(E) Meter Tests. All meters will be sealed by the district at the time of installation and no seal shall be broken except by the district. The district shall periodically maintain and test water meters. A customer may request that his water meter be tested upon making application therefor to the district and upon paying in advance the sum of \$5.00 to cover the cost of the test. If the test shows that the water meter registers more than 5% of the actual water volume flow, the meter shall be repaired, the deposit returned to the user and an adjustment of the charges paid for water service shall be made, retroactive for a period not to exceed one year. If the test shows that the meter registers less than the actual flow, the \$5.00 deposit

shall be retained by the district. The district may charge a user for water service furnished through a meter which does not register.

SEC. VIII – TERMINATION AND RESTORATION

(A) Termination at Request of User.

A user occupying premises served with water may have water service to such premises temporarily or indefinitely terminated by giving the district written notice four (4) days in advance of the effective termination date. Such user shall pay charges for services rendered to the date of such termination.



(B) Restoration of Service at Request of User. Where water service has been discontinued at the request of the user and the full charge paid, such service may be restored at the request of the user without any additional charge.

(C) Termination of Service by District. The district shall terminate water service to premises served by it upon the occurrence of any of the following:

1. Non-Payment of Charges. The district shall terminate water service upon the delinquency of charges for water service furnished to premises.

2. Excessive Demands for Water. The district may terminate water service to any premises where the demand for service is greatly in excess of past average or seasonal use or where such excessive demand for such premises may be detrimental or injurious to the water service furnished to others or results in inadequate service to others.

3. Violation of Rules and Regulations. The district may terminate water service to premises where such premises or the user are in violation of any portion of these rules and regulations upon failure to comply after 5 days written notice by registered mail of such violation.



(D) **Penalty.** The district shall charge each user for discontinuing water service and an additional charge for restoring water service in all cases except where such discontinuation is at the request of the user in accordance with Paragraph A of this section.

SEC. IX — DEPOSITS

The district may require a user to deposit such sum of money as the district determines necessary to guarantee payment of charges for water service to the premises of such user. Upon application, such deposit, less deductions for unpaid water service charges, will be repaid to the depositor when he ceases to be a user.



SEC. X — EXTENSION OF MAINS AND LATERALS

The district may extend its mains and laterals at the request of a user or customer or on its own motion in accordance with the following:

(A) Extensions on Motion of District.

The district may extend its mains and laterals along a public road when, in the opinion of the district, the public convenience and welfare is best served by such construction. At its sole discretion and where it appears equitable that the cost of such construction be apportioned, the district may apportion all or any part of the cost of the construction of such mains or laterals among such persons as may at any subsequent time apply for a service connection from said main extension or apply for the construction of a service connection from a lateral line from such water main extension. The charge shall be at such rate as the district may from time to time establish. No service connection shall be made by the district from the extended main nor shall a requested lateral be connected until the applicant has paid in advance to the district both the charge to him for the construction of the extended main or lateral and the standard service connection charge.

(B) **Extension at Request of Others.** The district may extend its mains and laterals along a public road upon the written request of the owners of premises abutting such road. It may also extend mains and laterals through property intended to be subdivided and sold into lots for residential or commercial purposes. No such installation or construction shall be commenced until the applicant has paid in advance to the district a deposit of money in such amount as is estimated by the district to pay the cost of construction of such main extensions and laterals. Upon the determination of the amount of such cost after the construction, the district shall refund to the applicant any part of the deposit which exceeds the total construction cost, including overhead, supervision and engineering; and the applicant shall pay to the district such sum as the deposit is less than such construction cost. On all main extensions, a fire hydrant will be installed at the locations designated by the district so as to afford the maximum fire protection coverage.

(C) Size, Location and Construction of Mains and Laterals.

All extensions of mains and laterals shall be constructed only by the district or by a reputable water-works contractor approved by the district. The pipe, fittings, valves, hydrants and other materials for the construction of said extensions shall

be of the size, quality and shall be located as the district alone specifies or approves.

SEC. XI — INSTALLATION AND USE OF FIRE HYDRANTS

Additional fire hydrants may be installed by the district upon application therefor and upon payment of the cost thereof in advance to the district. The size, location, type and other factors involved with hydrants and its installation shall be governed generally by the regulations set forth in Section X above.

(A) Use and Damage to Fire Hydrants. No person other than an agent of the district shall open any fire hydrant or attempt to draw water from it or in any manner tamper with it. Violation of this regulation is a crime.

(B) Moving a Hydrant. If a person desires to change the size, type or location of an existing fire hydrant, he shall pay all costs of such change if the district approves the change to be made.

SEC. XII — STANDBY FIRE SERVICE CONNECTIONS

The district may provide water for an automatic stand-by fire service connection upon written application therefor and upon payment in advance of estimated cost of installing such service connection. Such installation will be made only if adequate provision is made to prevent the use of water from such services for purposes other than fire extinguishing.

(A) Charges. A charge will be made for water used to extinguish accidental fires. Any water taken through a fire protection line for purposes other than fire protection shall be charged for at the rate established for the size of the meter installed regardless of the amount of water used. Such user shall pay to the district a monthly standby charge for such fire main in the amount established by the district.

(B) Ownership of Connection. The service connection and all equipment appurtenant thereto, including the meter, shall be the sole property of the district.

(C) Pressure and Supply. It is understood and agreed that the district is without authority to furnish fire protection service and that it undertakes to furnish only water service. The district has no responsibility for loss or damage claimed to have been due to a lack of adequate water supply or water pressure and merely agrees to furnish such quantity of water at such pressures as are available in its general distribution system.

SEC. XIII — PRIVATE POOLS AND TANKS

When water is desired for the filling of a swimming pool or a tank or for use in other abnormally large quantities, arrangements must be made with the district prior to the taking of such water. Permission to take water in such large quantities will be given only if the water can be safely delivered through the district's facilities and if an adequate supply can at the same time be delivered other customers.



SEC. XIV — SUBJECT TO CONTROL AT SOURCE

The supply of water available to the district originates from the facilities of the City of Portland, Oregon, which has promulgated certain rules and regulations governing the use of water and the facilities for the supply thereof. To the extent that they are applicable, said rules and regulations of the City of Portland, Oregon shall be binding upon the users of the water district.



SEC. XV — RESPONSIBILITY FOR EQUIPMENT

The district shall not be responsible for any damage such as the bursting of equipment or appliances, the breaking of any pipes or fixtures, stoppage or interruption of water supply or any other damage resulting from the shutting off of water. This includes damage to property caused by faucets, valves and other equipment that are open when the water is turned on at the meter either when the water is turned on originally or when turned on after a temporary shut-down.

SEC. XVI — DAMAGE TO UTILITIES PROPERTY

The user shall be liable for any damage to a meter or other equipment or property owned by the district which is caused by an act of the user or his tenants, agents, employees, contractors, licensees, or permittees, including the breaking or destruction of locks by the user or others on or near a meter and any damage to a meter that may result from hot water or steam from a boiler or heater on the customer's premises. The utility shall be reimbursed by the user for any such damage promptly on presentation of a bill.

SEC. XVII — CROSS CONNECTIONS OR PHYSICAL CONNECTIONS WITH OTHER WATER SUPPLIES OR SYSTEMS

(A) Neither cross connections nor physical connections of any kind shall be made to any other water supply, whether private or public, without the written approval of the district. Included in this category are all pipe lines, appurtenances and facilities of this district's system and all pipes, appurtenances, pumps, tanks, storage reservoirs, facilities, equipment, appliances, etc. of other systems, whether located within or on public or private property or the premises of a water user.

(B) The district's Superintendent or other authorized representative shall have the right, without being deemed guilty of trespass or unlawful act, to check the premises of users for physical connections with other water supplies. Any such connection shall be removed immediately by the customer, otherwise the district shall discontinue any connection which it may have for the serving of water to the premises.

(C) All plumbing within the building served by the district shall be so installed and all plumbing fixtures so constructed as to prevent pollution of water supply by back syphonage or cross-connections. Water service to any premises known or found to have such defects and hazards shall be disconnected and not restored until such defects and hazards have been eliminated.

SEC. XVIII — LEAKAGE AND WASTE OF WATER



Water furnished by the district shall not be permitted to run to waste and water shall not be allowed to run to prevent freezing of pipes. Leaks in private pipes shall be repaired as soon as detected. The user will be responsible for all water lost through leakage, frozen pipes and other causes. The district shall not allow any reduction in the price of water on account thereof.

SEC. XIX — INTERRUPTION OF SERVICE, CHANGE OF PRESSURE

The water district may shut off the water supply at any time without prior notice when such is necessary for repairs of the system. The district shall give the users advance notice whenever it is known that service is to be interrupted for any appreciable length of time, if such notice can reasonably be given. Although the water district shall endeavor to maintain a standard and uniform pressure, variations in such pressure may from time to time occur. The district shall not be liable for any loss or damage caused by or arising out of any interruption of water service or change in water pressure.

SEC. XX — PENALTIES



(A) Non-Payment of Bills. Where the service has been discontinued for non-payment of bills, the district may charge \$5.00 for reconnection of service.

(B) All Other Violations. When any other violation of these rules and regulations occurs, the district shall shut off the water supply to the premises with respect to which such violation was permitted. The water service to such premises shall not be restored

until the sum of \$4.00 is paid in advance to the district to cover its costs incurred. If the cost of the penalties and the repairs in the service exceed \$4.00, whatever that sum may be is to be paid in advance to the district before service will be restored.

(C) The provisions in this section are in addition to the rights and remedies which the district may have at law or in equity for the protection of its property and in the discharge of its public duties.

SEC. XXI — COMPLAINTS AND SPECIAL REQUESTS



All complaints and special requests for service and all other matters upon which action by the water district is requested or sought shall be presented to the district only in writing. No oral request or complaint will receive consideration.

RALEIGH WATER DISTRICT
5010 S.W. Scholls Ferry Road
Portland 25, Oregon
CY 2-4894

RETURN POSTAGE GUARANTEED

